

# UGFTV Crew Guidelines & Best Practices

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## UGFTV Crew Guidelines & Best Practices

Filmmaking is a collaborative experience. This document provides guidance on professional etiquette and expectations regarding matters such as proper screen credit, financial reimbursement for approved production expenses, and the sharing of footage for professional reels and self-promotion.

*These guidelines apply to UGFTV student film collaborations only and for the sole purpose of academic participation. It is not intended to be used as a work-for-hire agreement or any such document that may include reference to monetary compensation.*

Both the Director and Crew Member will commit to the following:

- Establishing clear lines of communication, including written documentation of key decisions as they are made concerning budget, schedule, and other important aspects. This enhances creative thinking, improves communication, and ensures mutual clarity on shared goals.
- Negotiating proper screen credit. When there is disagreement concerning screen credit, both parties agree to renegotiate more appropriate credit for the work performed.
- Working together to create a proposed budget, schedule, and plan for production that is feasible for both the budget and artistic vision.