

# ownCloud - Downloading and Uploading Files

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## Downloading and Uploading Files from ownCloud

This guide describes the process for downloading your files from the ownCloud onto your external drive for editing, and uploading them to be screened in class.

### Important Notes when Downloading from ownCloud

When downloading your files from ownCloud, keep in mind the following:

- You can download your files anywhere with an internet connection.
  - There's no need to visit the Post Production Center or TV Studios to get your files.
- Ensure you download your files to your storage before the semester ends.
  - *All media on ownCloud will be deleted at the end of the semester.*

### Logging into your Account:

To create an account to access ownCloud: