

Using PPC Screening Rooms

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General Overview

The PPC screening rooms are set up to accommodate a variety of functions:

- **Boxx Workstation:** Calibrated playback of DCPs and other media files
- **Blu-ray Player:** Screening Blu-rays and DVDs
- **Laptop:** Connecting a personal laptop for mirroring or extended desktop to the TV

TV Settings

1. If the TV screen is blue or reports an input error, first:
 - a. Using the tv remote, select menu on the left
 - b. Select Connected Devices
 - c. Select HDMI 4
2. If the TV screen continues to report an error, request assistance from the PPC

Playing Back DCPs and Other Media Files

To play back DCPs or other media files:

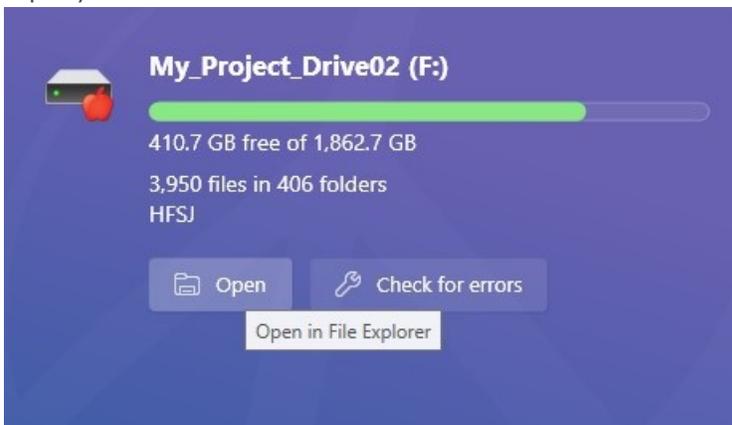
1. Switch the A/V receiver to the input labeled **Boxx**.
 - a. Turn the **Input Selector** knob on the Marantz receiver until the front display shows **Boxx**.



2. Connect your external drive to the USB hub.



3. Open your drive in MacDrive.



4. In the browser window, find your file, copy it, and paste your file to the computer's **Media (D:)** drive.
 - a. **Note:** If this is a DCP, this is the entire DCP folder, not a single file.
 - b. **Note:** This media drive is wiped frequently. Always keep a personal copy.
5. Launch **easyDCP Player** from the taskbar and play back your file from the computer's **Media (D:)** drive.



For more information on playing back DCPs and other media files using easyDCP, see our [easyDCP: Viewing DCPs and Multimedia Files](#) guide.

Screening Blu-rays and DVDs

To screen a Blu-ray disc or DVD:

1. Switch the A/V receiver to the input labeled **Blu-ray**.
 - a. Turn the **Input Selector** knob on the Marantz receiver until the front display shows **Blu-ray**.



2. Turn on the Blu-ray player and insert your disc.
3. Follow the on-screen menus (if any) to play the media.

Laptop

To mirror or extend your laptop's screen onto the TV:

1. Switch the A/V receiver to the input labeled **Laptop**.
 - a. Turn the **Input Selector** knob on the Marantz receiver until the front display shows **Laptop**.



2. Connect your laptop to the HDMI cable labeled **Laptop**.
 - a. **Note:** Do not unplug any cables from the A/V receiver. Ask staff for assistance if you need help finding the laptop HDMI cable.
3. Adjust your laptop's settings as needed to achieve your desired output.
 - a. You will likely need to select your laptop's HDMI port as the sound output device. It may appear in your sound settings as TX-SR343. The exact steps will vary depending on your computer model and operating system, so ask PPC staff for support if you're unsure how to do this.